



*Delivering a brighter, greener future for all*

**MINUTES**  
**of the Planning Advisory Committee**  
**held on Monday 20<sup>th</sup> January 2025 at 7.00pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster BA12 8LB**

**Membership:**

Cllr Allensby (West)	*	Cllr Kirkwood (Broadway)	*
Cllr Fraser (West)	A	Cllr Lee (Broadway)	A
Cllr Jeffries (North) Vice Chair	A	Cllr Robbins (East)	A
Cllr Keeble (West) Chairman	*		

**Key:**    \* Present        A Apologies        AB Absent

**In attendance:**

**Officers:** Judith Halls (Deputy Town Clerk), Patsy Clover (Committee Clerk).

**Attendees:**

**Unitary Councillors:** None

**Members of the press:** None

**Members of the public:** Three

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**PC/24/086        Apologies for Absence**

Apologies for absence were received and accepted from Cllrs Fraser, Jeffries, Lee and Robbins.

**PC/24/087        Declarations of Interest**

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

Signed.....Date.....

**PC/24/088     Minutes**

**PC/24/088.1** The minutes of the meeting held on Monday 16<sup>th</sup> December 2024 were approved as a true record and signed by the chairman.

**PC/24/088.2** There were no matters arising from the minutes of the Planning Advisory Committee meeting held on Monday 16<sup>th</sup> December 2024.

**PC/24/089     Chairman's Announcements**

Neither the Chairman nor Cllr Allensby have received an update following the reconvening of the enquiry into the Westbury Road planning application last week.

**PC/24/090     Questions**

There were no questions submitted by members before the meeting.

***Standing Orders were suspended at 7.04pm to allow for public participation.***

**PC/24/091     Public Participation**

Nick Murray, MRICS, spoke to agenda item 8, planning application PL/2024/11569, re 133 Boreham Field, Warminster, BA12 9EF. He explained that following their site visit as part of the pre-application process, the Wiltshire Council Planning Officer had no objections to the side windows on the proposed extension: the windows will not require external access for cleaning and there are no side windows on the neighbouring property. In addition, the proposed brickwork is in keeping with the street scene and the boundary line is the same as the neighbouring property.

***Standing Orders were reinstated at 7.09pm following public participation.***

**PC/24/092     Reports from Unitary Authority Members**

There were no reports from Unitary Authority Members.

**PC/24/093     Planning Applications**

The Chairman requested to move planning application PL/2024/11569 to the top of the agenda. Members voted and agreed.

[PL/2024/11569](#)     **133 Boreham Field, Warminster, BA12 9EF**  
Proposed two-storey side extension.

**It was resolved that there was no objection to the application.**

[PL/2024/05667](#)     **Goodwin Close, Warminster, BA12 0DE**  
Construction of a foul sewerage pumping station with associated upstream gravity sewers and rising main connection to the public sewerage network.

**It was resolved that there was no objection to the application.**

[PL/2024/11115](#)     **7 Bishopstrow Court, Warminster, BA12 9HL**  
Extension to create sitting area and utility room (replacing existing conservatory) off kitchen.

**Members objected to the application as the proposed extension would set a precedent for properties in the area. They also commented that as a covenant was in place, this must be adhered to.**

Signed.....Date.....

[PL/2024/07029](#)

**Bishopstrow House, Boreham, Warminster, BA12 9HH**

Renovation of existing hard surface tennis court and new padel tennis court.

**Amended plans/ Additional Information/ Revised Proposal.**

**It was resolved that there was no objection to the application.**

[PL/2023/07485](#)

**90, Market Place, Warminster, Wilts, BA12 9AW**

Variation of condition 2 of PL/2023/03394 - to rebuild rather than convert to create plots 1 and 2 of the wider approved scheme of works and raise the floor and ridge level of plot 2.

**Removal/variation of conditions.**

**Members objected to the application for variation of condition 2 of PL/2023/03394 on the grounds that the property should be converted, in line with the Conservation Officer's report, and not demolished and rebuilt.**

**PC/24/094     Tree Applications (for noting)**

[PL/2024/11262](#)

**Warminster School, Church Street, Warminster, BA12 8PJ**

Various works as outlined in Tables 3, 4 & 5 of attached report (excluding exempt works i.e. removal of deadwood, controlling of Ivy).

**Noted.**

[PL/2024/11495](#)

**7 Boreham Road, Warminster, BA12 9JP**

T1 – Leylandii. Storm damaged tree, reduce remaining tree by 4-5m to suitable growth points and shape canopy to retain screen but reduce sail effect. Cut up fallen section.

**Noted.**

[PL/2024/11488](#)

**36 Vicarage Street, Warminster, BA12 8JF**

Beech (T1) reduce by approx. 2.5m to suitable growth points.

**Noted.**

[PL/2025/00049](#)

**3 Furlong House, 61 East Street, Warminster, BA12 9BZ**

T1 – Cherry tree – reduce away from building by up to 2m and reduce remainder of tree to suit.

**Noted.**

[PL/2025/00023](#)

**Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT**

T1 Robinia – Coppice at 40cm. T2 London plane - next to parking, remove deadwood, crown reduce by 2m, lift to 3m. T3 London plane - next to library, remove deadwood, crown reduce by 2m, re-clear library side, lift to 3m. Remove concrete blocks from around base (old planting square) and infill with pea gravel. T4 London plane - next to parking, remove deadwood, crown reduce by 2m, lift to 3m.

**Noted.**

**PC/24/095     Communications**

**Members resolved that there would be no press releases in relation to this meeting.**

Signed.....Date.....

Meeting closed at 7.26pm.

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 17<sup>th</sup> February 2025.**

Signed.....Date.....